



Saco Parks and Recreation Disciplinary Policy

Physical Contact and Property Misuse are defined as, but not limited to, the following:

- Destruction of program supplies or equipment
- Destruction or misuse of facility or property
- Unwanted physical contact (e.g., pushing, grabbing, kissing, etc.)
- Aggressive play resulting in shoving or slapping
- Physical aggression (e.g., hitting, biting, kicking, spitting, etc.)
- Throwing objects or hitting someone with an object

Defiance, inappropriate verbal behavior, and language are defined as, but not limited to, the following:

- Repeated refusal to follow directions (e.g., noncompliance for over 5 minutes, leaving activities without permission)
- Disrespectful language or tone (e.g., talking back, swearing, inappropriate hand gestures)
- Socially rude or exclusionary behavior (e.g., excluding others, put-downs, taunts, slurs)
- Dishonesty (e.g., lying, cheating)
- Refusal to participate in group activities
- Verbal aggression or threats (e.g., verbal bullying, threatening language)

Disciplinary Write-Up Progression:

1st Write-Up:

Parent will be spoken to at pick-up.

2nd Write-Up:

Parent will be spoken to at pick-up.

Note: A third write-up will result in a 24-hour suspension from the program.

3rd Write-Up:

24-hour suspension from the program.

Note: A fourth write-up will result in a 3-day suspension.

4th Write-Up:

3-day suspension from the program.

Note: A fifth write-up will result in an indefinite suspension pending a meeting with SPR Administration.

5th Write-Up:

Indefinite suspension from the program, pending a meeting with SPR Administration to determine eligibility for return.

Based on the severity of the offense, program leadership and SPR administration reserve the right to determine whether immediate disciplinary action or removal is warranted.