



Summer Camp 2024 Enrollment Process and Timeline

Thank you for your interest in SPR K-8 Summer Camps for 2024! This year, camp will run June 17-August 16. Use this checklist to complete the three-step enrollment process for summer camp with Saco Parks and Recreation.

PAPERWORK REQUIRED TO ENROLL

STEP 1: FORM NEEDED

- Form** – PARTICIPANT CONTACT FORM (form version 4.5.21)
 - Forms are available at www.sacorec.com
 - **New Forms are required for everyone this season;** we are not accepting rollover paperwork from previous seasons or programs for summer 2024.

SUBMITTING ENROLLMENT REQUEST

STEP 2: Follow these enrollment timelines to submit your request and form:

Enrollment Phase 1: April 2, 2024 - Open to Saco and Dayton residents

Enrollment Phase 2: April 22, 2024 and beyond - Open to everyone for remaining weeks

- Submit form via email** to parksandrec@sacomaine.org
 - We ask everyone to follow the appropriate enrollment timeline based on your residency; we cannot process enrollment emails received early.
- CONFIRMATION:** an automated email confirmation will be sent within 2 business days processing the camp membership and attendance group assignment.
- INVOICE:** The confirmation includes an invoice of the “Camp Registration Fee” billed to your account (\$25/resident or \$30/non-resident) with the attendance group assignment.

REGISTERING FOR DATES AND PAYMENT OPTIONS

STEP 3: Registering for dates - After you have received your confirmation email, you have access to registering for camp dates online. This is required to guarantee dates your child will attend.

Follow these steps to register:

1. Log in at www.sacorec.com to your household account
2. Go to “My Account/Balances” and pay your invoiced “Camp Registration Fee”
3. Once paid, go to “Programs” and the “Summer Camp Payments Page”.
4. Next choose your payment option for your child’s camp:
 - **OPTION 1 Full Summer:** the Full Summer rate is \$1525.00 (resident) and covers all 9 weeks of camp. A deposit of \$430.00 towards your balance is due to register for this option with final payment due by Friday June 7th. Non-residents can enroll for the Full Summer rate of \$1645.00 if all weeks are still available during that phase of enrollment; deposit is \$470.00.
 - **OPTION 2 Weekly:** the weekly fee is \$215.00 (resident) and \$235.00 (non-resident). We cannot reserve dates for this option. Only weeks that are paid for will be guaranteed.
 - **Credits:** you may apply credits during checkout if you have them.
5. Follow payment steps and answer questions during check-out to complete the transaction.
6. After completing these steps, you will receive a receipt: please review to confirm the dates purchased are accurate and contact the SPR Office if any adjustments are required.

DONE! We look forward to providing the best summer ever with Saco Parks and Recreation!