



Summer Camp 2023 Frequently Asked Questions

Program Dates: June 19th-August 18th, 2023

The ability to offer additional services for the end of August will be determined by staff availability and the school calendar for 2023-2024. Please note we have not offered expanded weeks for the past couple of seasons; typically this time is used for planning purposes to prepare for the upcoming school year after care program. It is recommended to plan in advance for any childcare needs following the conclusion of our summer programs.

Camp Hours: K-8 Camp hours are 7:30am-5:30pm and Theater Academy hours are 7:30am-4:00pm.

Enrollment limits: programs may be limited as we open enrollments. If group maximums are expanded and we have the ability to add additional seats in the summer, we will do so. Camps that in the past have had larger enrollments will have a wait list.

Program Locations: locations are planned as follows for summer 2023:

Kinder Camp: Saco Community Center

Grades 1&2 Camp: Fairfield School Gymnasium and stage

Grades 3-5 Camp: Burns School Gymnasium and cafeteria

Grades 6-8 Teen Camp: Saco Community Center

Twin City Theater Academy: Biddeford Middle School Performing Arts Center

Meals: The Saco and Biddeford Schools Nutrition Program Free Breakfast and Free Lunch are typically available to all children ages 18 and under at all sites through early August. Menus may be available during the summer months and will be sent to families once we receive them. Relatedly, each day at camp or theater typically has two snack breaks, and these should be sent from home as they are not provided through the meal program.

Summer Camp Format: This summer, we will continue the creative and fun on-camp activities along with community outings/local field trips and on-camp entertainment events similar to summer 2022.

Schedules:

- **Summer Camp:** we will be working on activity and trip schedules leading up to camp. Typically the week before camp starts, we will send an informational update about schedules and preparing for camp (what to bring, check-in and check-out procedures, etc.). Monthly camp schedules will be available throughout the summer. *Because many of the businesses we work with are seasonal and open for the summer around the start of May, we do not anticipate having trip schedules available earlier than mid-June. We understand many families plan camp registrations based on the activity calendars and thank you in advance for your understanding about the timing of our information.*
- **Theater Academy:** we will send a Welcome/Informational packet to participants the week before each production once registration closes. This is usually sent on Friday before the new session starts the

following Monday, and includes contacts and address info, general schedules, audition details, preparing for camp (what to bring, check-in and check-out procedures, etc.), performance reminders, and more.

- **School Summer Learning:** we will work with the Saco School Department this spring as they develop plans for summer learning with the goal of supporting these efforts with our camp schedules.

Daily Payment Option to register for summer camp: we are only offering weekly and full summer payment options this year; we will not be adding a daily registration option.

One-week Theater Camp registration: this option is available by request and applies only to the Tech Track camp option for each production. Performing registrations are required to attend both weeks of a session to participate. For one-week Tech Camp inquiries, please email parksandrec@sacomaine.org to request.

Program Shirts: participants will receive 1 camp shirt this year. Shirts will be available to pick-up at camp.

Emergency medications: for campers who require emergency medications such as inhalers or EpiPens, these will be turned in to the SPR Office during the week of June 12th. Deadline is Thursday, June 15th.

COVID-19 Prevention Processes: will be in place following CDC recommendations at the time of programs. We will be following all guidelines and recommendations during summer. Because our programs operate in municipal and school buildings, our program policies follow required guidelines for these organizations as well.

Fee Waivers: the fee waiver application for 2023-2024 programs will be available this spring at www.sacorec.com under "Department Info"-Forms. Completed applications and supporting materials must be submitted via mail to "Attn: Ryan Sommer, Saco Community Center, 75 Franklin St., Saco ME 04072".

Cancellations: Refunds and Credits

- In the event of program postponement or cancellation by Saco Parks and Recreation, all registration fees will be eligible for a full credit or refund.
- **Full Summer Camp registrations:** those that enroll at the Full Summer rate may cancel their enrollment or transfer to a weekly format through Friday, June 9th, 2023. *Full summer enrollments with a remaining balance after June 9th will automatically be converted to the weekly option during the week of June 12th unless the balance is paid in full. The deposit paid will be applied to your account as a credit.*
- **Weekly registrations:** these registrations may be cancelled by 3:00pm on the Friday preceding the registered week to be eligible for a refund or credit. Any cancellations made within the registered week are eligible for a 50% credit only, as long as no dates have already been attended.
- **Twin City Theater Academy:** show registrations may be cancelled by 3:00pm on the Friday preceding the show registered for to be eligible for a refund or credit. Any cancellations made within the registered show are eligible for a 50% credit only.
- **Refund policies:**
 - *All credit card refunds are subject to a 5% processing fee.*
 - We are not able to provide a refund for any last minute cancellations or illness this season. See above for credit options for weekly and theater cancellations.

Additional questions: if you have any additional questions, please email parksandrec@sacomaine.org.

Thank you for taking the time to read this and for your support of SPR programs!